

निदेशक प्रशासन एवं अनुभवण कार्यालय
सरदार वल्लभभाई पटेल कृषि एवं प्रौद्योगिक विश्वविद्यालय,
मेरठ - 250110



पत्रांक : सर्व/2022/नि.प्र.अनु.10348
दिनांक 18.04.2022

सूचना

विश्वविद्यालय में शिक्षकों को कैरियर एडवांसमेंट स्कीम लागू करने के सम्बन्ध में उत्तर प्रदेश सरकार द्वारा जारी शासनादेशों तथा यू0जी0सी0 रेगुलेशन 2010/2018 में दी गयी व्यवस्था के अनुसार कार्यवाही की जायेगी। उत्तर प्रदेश सरकार द्वारा जारी शासनादेश दिनांक 15 अक्टूबर 2019 में दिये गये निर्देशों के अनुसार दिनांक 27.06.2022 तक देय शिक्षकों के कैरियर एडवांसमेंट स्कीम की कार्यवाही यू0जी0सी0 रेगुलेशन 2010 में दी गयी व्यवस्था के अनुसार की जायेगी। इसके पश्चात देय कैरियर एडवांसमेंट स्कीम के सम्बन्ध में कार्यवाही यू0 जी0सी0 रेगुलेशन 2018 के अनुसार की जायेगी।

अतः सामान्य मद में कार्यरत सभी शिक्षकों से अनुरोध है कि एजीपी 8000/- से 7000/-, 7000/- से 8000/-, 8000/- से 9000/- एवं 9000/- से 10000/- अनुमन्य करने हेतु कैरियर एडवांसमेंट स्कीम के अन्तर्गत आने वाले शिक्षक उपरोक्तानुसार प्रपत्र तैयार कर छः प्रतियों में उचित माध्यम से निदेशक प्रशासन एवं अनुभवण कार्यालय को दिनांक 09.05.2022 तक प्रेषित करना सुनिश्चित करें। उक्त चारों प्रपत्र विश्वविद्यालय की वेबसाइट से डाउनलोड कर प्राप्त करें। यह पत्र सक्षम अधिकारी के अनुमोदन उपरान्त जारी किया जा रहा है।

(Signature) 18/4/2022
निदेशक प्रशासन एवं अनुभवण

प्रतिलिपि :

1. समस्त अधिष्ठाता गण/निदेशक गण को इस आशय के साथ कि कृपया उक्त सूचना को अपने स्तर से विभिन्न विभागों के विभागाध्यक्षों/प्रभारी अधिकारियों को सूचित करने की कृपा करें।
2. डा० दीपक सिसौदिया, सह प्राध्यापक/प्रभारी अधिकारी कम्प्यूटर लेब को इस आशय के साथ कि उपरोक्त सूचना पत्र एवं चारों प्रपत्र (वार्षिक मूल्यांकन रिपोर्ट, कैरियर एडवांसमेंट स्कीम के लिए प्रपत्र तथा स्कोर कार्ड) विश्वविद्यालय की वेबसाइट पर अपलोड करने का कष्ट करें।
3. वित्त नियन्त्रक।
4. माननीय कुलपति जी के निजी सहायक को माननीय कुलपति जी के अवलोकनार्थ।

(Signature)

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संव०प० कृषि एवं प्रौ० विश्वविद्यालय
मेरठ-250110 (उ०प्र०)

Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut- 250110

Performa for considering cases under the Career Advancement Scheme (CAS)

Assessment of Assistant Professor in the pay band of Rs. 15600-39100

From AGP 7000 to AGP 8000

Assessment period : From to

1. Name :
2. Designation :
3. Discipline / Section :
4. Department/ Section :
5. Date of Birth :
6. Date of award of Ph.D degree :
7. Date of Joining as regular appointment :
8. Date of Joining in the post of :
Assistant Professor / equivalent
In the grade pay of Rs. 6000
9. Date of Joining in the post of :
Assistant Professor / equivalent
In the grade pay of Rs. 7000
10. Date of completion of 5 years
In the post of Assistant Professor in the AGP of Rs. 7000
11. Duration of one refresher/winter/summer course/programme among the categories of methodology workshops, training, teaching-learning-evaluation technology programs, soft skills programmes & faculty development programmes of minimum at least two week duration:
12. Highlight your significant contributions (not exceeding two pages):

I do certify that I have completed all the above requirements for the promotion under CAS.

Signature with date

Recommended and forwarded for promotion under CAS from pay band Rs. 15600-39100+AGP Rs. 7000 to pay band Rs. 15600-39100+AGP Rs. 8000 to Dr. /Shri/Mr.
W.e.f.

Head of Department / Incharge

Note: Please send 6 copies of duly filled-in performa

Dean/ Director



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सं० व० प० कृषि एवं प्रौ० विश्वविद्यालय
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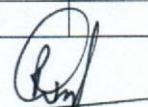
Score cards for promotions under Career Advancement Scheme (CAS)

Proposed score card for assessment of Assistant Professors or equivalent in the pay band of 15600-39100

- (i) To move from AGP 6000 to AGP 7000
(ii) To move from AGP 7000 to AGP 8000

Total Points : 1000

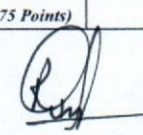
Specific achievements in Teaching/Research/ Extension work during assessment period (the activities to be certified by the competent authority)			Max. Points : 500
1.	Teaching		API Score
a.			
	i.	UG/PG/Ph.D classes either individual or in collaboration each course/instructor/ batch	25 points
	ii.	Experimental learning course/ RAWE/Industrial training/ other similar courses	15 points
	iii.	Design of curriculum/ development of new course (team work) for UG/PG/Ph.D	10 points
	iv.	Examination duties, paper setter/ evaluation per year	20 points
b.	Guidance to PG students as Chairman of the advisory committee		
	i.	Ph.D. students guided/ guiding per student	20 points
	ii.	M.Tech./M.Sc. student guided/ guiding per student	15 points
	iii.	Member advisory committee M.Tech/M.Sc / Ph.D per student	10 points
	iv.	Member advisory committee B.Tech/MBA per student	10 points
c.	Teaching aids developed: Practical manuals/e-notes each		10 points
d.	Evaluation of thesis of other Universities as external expert (each)		10 points
e.	Conduct of practical/ Viva-voce of other University		5 points
2.	Research		
a.			
	i.	Experiments/testing conducted	25 points
	ii.	Co-ordinated/ AICRP project:	
		a. Project Incharge	30 points
		b. Co-Scientist	15 points
b.	Ad-hoc projects:		
	i.	Projects awarded (International)	30 points
	ii.	Projects awarded (National)	20 points
	iii.	Institutional projects assigned by the University/ project	15 points
	iv.	B.Tech/M.Tech project	15 points
	v.	New research project submitted (Max. one/year)	10 points
c.	i.	Patents/ varieties/hybrid development/ released (as PI)	50 points
	ii.	Prototypes/technology development/Machine Modify. (as PI)	50 points
	iii.	Research Methodology/ technology developed	50 points
d.	Preparation of annual report/ QRT report/ Deptt. report		20 points
e.	Member of National Monitoring Team constituted by ICAR/ Institute		20 points
f.	University monitoring team		10 points



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3.	Extension	
a.	Transfer of technologies	
	i. Organization of extension training/ field day	25 points
	ii. Lecture delivered at extension training (Max. 30 points)	20 points
	iii. Radio/ TV talk (Max. 50 points)	10 points
b.	i. On –farm trials/ Campaign for: Each activities organized	25 points
	ii. Krishi Mela/ Exhibitions etc. Each activities organized (Team) Univ =15; District level=10 Participation as a resource person in line Deptt.	25 points 10 points
	iii. Advisory services endorsement by controlling Officer	5 points
	iv. Front line demonstration in different crops/ other field conducted	15 points
	v. Development of annual action plan of activities	10 points
	vi. Group visit of farmers/ Visitor entertained/ individual field visit	10 points
	vii. Village and family survey to assess the technologies gap	10 points
	viii. Attending meeting at Village/ District/ University/ State/ National level	10 points
c.	Training programmes/ workshop/ conference organized	10 points
d.	As resource person for the training programme/ refreshment course/ winter/ summer schools etc.	10 points
e.	Development of functional linkage with line of other Deptt./Univ./ other Institutes	10 points
f.	Feedback of research bottlenecks	05 points
g.	i. Technical/ Extension bulletin, training manual/ magazine (Max. 20 points)	20 points
	ii. Conference proceeding and news letter edited for Editor & CO-editor (Max 20 Points)	10 points
	iii. Book chapter/ extension leaflets/ folders for Editor & Co-editor (each) (Max 20 Points)	05 Points
	iv. Technical/ popular article (each) (Max 20 Points)	05 Points
4.	Designated corporate activities (Max 100 points)	
Information Specialist / Audio-Visual specialist / Asstt. Dean Student Welfare/ Assoc. Dean Student Welfare/ Teachers involved in selection & documentations/ Monitoring AIS Cell/ Media Cell/ Extension Consultant/ Examination Comptroller & Co-ordinator of Extension/ External Examination, Exam Superintendent/ Asstt Exam. Superintendent/ Public Information Officer/ Asstt. Public Information Officer/ Nucleus/ breeder seeds involved in the production etc. (Any other corporate activities the University authority)		Based on the evaluation by the immediate superior/controlling officer, points may be allotted for performance in the designated activity of the Teacher / Scientist as additional activities (50 Points/ year)

II	Published work during the assessment period	Max. Points : 200
a.	Full length article/ research paper published in referred journal (each) (Max 100 Points)	20 Points
b.	For each book published / edited (Max 75 Points)	


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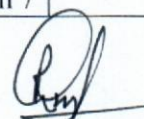
	Recognized published with ISBN	10 points
	Chapter in standard books with ISBN	10 points
	Published individually	05 points
	Research / extension/ technical bulletin	05 points
c.	(Max 25 Points)	
	For each research note accepted for published	10 points
	Training manual/ proceeding of the workshop	05 points

III Summer / winter school/ refresher course/ special training/ symposia/ seminar/ workshop/ conference **Max. Points : 50**

a.	For organizing each activities as in the title	
	• Up to 10 days	20 points
	• More than 10 days	30 points
b.	Participation in summer/ winter school/ refresher course/ orientation course	10 points
c.	Participation in special training/ orientation programmes/ symposia/ seminars/ conferences/ workshop/ annual group meeting etc.	05 points
d.	Oral presentation:	
	• International seminar	10 points
	• National seminar	05 points
	Poster Presentation	
	• International seminar	05 points
	• National seminar	2.5 Points
e.	Foreign expose/ Advance training at National Level	30 Points
f.	Managerial training	10 Points
	(Other members involved in organization of above activities)	05 Points

IV	Awards / distinction received during the assessment period	(Max 50 Points)
a.	International award	25 Points
b.	National award	20 Points
c.	State award	15 Points
d.	University award/ Best Teacher Award	10 Points
e.	Professional society award/ Institutional award Best poster presentation award/ Best participating award	10 Points

V	Corporate/ other activities during the assessment period	Max. Points : 120
a.	Activities performed as external examination co-ordinator/ Assoc. Co-Ordinate / Chief warden/ Wardens/ Tour leader/ games councilor/ games president/ NSS programme officer; NSS/NCC officer/ co-ordinator/ farm management/ scrutinizing research paper/ PG Co-ordinator/ seminar in charge. Chairman/ member in monitoring team.	05 Points for each activities/ year
b.	Activities performed as member Co-chairman-Chairman of different committees of University National-International-activities/ RAWE-Assoc. Coordinator-participation in RAWE camp/ Tournament or Games organized/ member of Anti-ragging committee/ participation in UG & PG admission /	



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	counseling/ member involved in organization/ selection of farmers/ teachers for nomination to various awards/ convener/ secretary of Academic activities. (Any other corporate activities certified the controlling officer)	
c.	Dean/ DSW / Directors/ DAM/ Library/ HOD/ State officer and Establishment officer/ Security Officer/ Chairman or equivalent/ transport In-charge/ Co-ordinator/ workshop superintendent/ Training and Placement officer/ Guest House/ other duties assigned by sectional Head/Dean/ Director. Join Director/ Associate Director of Research Stations/KVK/ Chairman CDC/Transport Officer I/C/ Store Department placement councilor or equivalent Participation insports/ admin. Committee/ other responsibilities.	05 Points for each activities/ year

VI	Annual evaluation report during the assessment period			Max. Points : 80
	Grade	AGP of Rs. 6000-7000 (4 yrs)	AGP of Rs. 7000-8000 (5 yrs)	
a.	A Grade	30 Points / Year	25 Points / Year	
b.	B Grade	25 Points / Year	20 Points / Year	
c.	C Grade	20 Points / Year	15 Points / Year	

	AGP of Rs. 6000-7000 (4 yrs)	AGP of Rs. 7000-8000 (5 yrs)
Minimum points to be obtained during assessment period	750	750

Note: Enclose supporting documents for each of the above items.

Date:

Signature
Teacher / Scientist


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Certificate (To be filled by Office/Department)

- i. Verified that the information furnished by the Teacher / Scientist with regard to service particulars, class, research achievements/publications etc are correct.
- ii. For the assessment period (fromto)
- iii. No minor /major penalty has been imposed on him/her during the said assessment period.
- iv. The work and conduct of Dr. as observed from the Annual Assessment Report for the assessment period has been found to be satisfactory.
- v. AAR grading for the assessment period are given below:

Assessment Period								
Grading by the Reporting officer								

Remarks by HOD concerned :

Remarks by Dean /Director concerned :



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Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut- 250110

Performa for considering cases under the Career Advancement Scheme (CAS)

Assessment of Assistant Professor in the pay band of Rs. 15600-39100

From AGP 6000 to AGP 7000

Assessment period : From to

1. Name :
2. Designation :
3. Discipline / Section :
4. Department/ Section :
5. Date of Birth :
6. Date of award of Ph.D degree :
7. Date of Joining as regular appointment :
8. Date of Joining in the post of :
Assistant Professor / equivalent
In the grade pay of Rs. 6000
9. Date of completion of 4 yrs (Ph.D.) :
In the post of Assistant Professor in the AGP of Rs. 6000
10. Date of completion of 5 yrs (M.Phill./M.Tech./MBA)
In the post of Assistant Professor in the AGP of Rs. 6000
11. Date of completion of 6 yrs (Non Ph.D./M.Tech./MBA)
In the post of Assistant Professor in the AGP of Rs. 6000
12. Duration of two orientation/refresher/training/research methodology course during assessment period (each of atleast two weeks duration)
13. Highlight your significant contributions (not exceeding two pages):

I do certify that I have completed all the above requirements for the promotion under CAS.

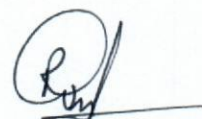
Signature with date

Recommended and forwarded for promotion under CAS from pay band Rs. 15600-39100+AGP
Rs. 6000 to pay band Rs. 15600-39100+AGP Rs. 7000 to Dr. /Shri/Mr.
W.e.f.

Head of Department / Incharge

Note: Please send 6 copies of duly filled-in performa

Dean/ Director



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Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut – 250110

Annual Assessment Report for the year

Part –I Personal Information

1.	Name :		
2.	Date of Birth		
3.	Designation, duration and place of posting during the year		
4.	Pay Scale		
5.	Date of Joining		
6.	Department / Section		
7.	Nature of Duties (Teaching, Research, Extension)	Main	Minor
8.	Period on leave during the year (except casual leave)		
9.	Address for Correspondence (with pin code)		
10.	Permanent Address for Correspondence (with pin code)		
11.	Mobile No.		
12.	E-mail		

Signature



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Part –II Professional Accomplishments

Teaching (.....)

Teaching Assignments

Under – Graduate

Semester	Course taught Course No.	Contact hours Course No.	Name (s) of teacher (s) if taught jointly

Post Graduate

Semester	Course taught Course No.	Contact hours Course No.	Name (s) of teacher (s) if taught jointly

Ph.D.

Semester	Course taught Course No.	Contact hours Course No.	Name (s) of teacher (s) if taught jointly

Supervision of Thesis as Guide M.Sc. (Ag.)

Degree	Topic	Student	Status

Supervision of Thesis as Co-Guide M.Sc. (Ag.)

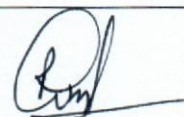
Degree	Topic	Student	Status

Supervision of Thesis as Guide Ph.D.

Degree	Topic	Student	Status

Supervision of Thesis as Co-Guide Ph.D.

Degree	Topic	Student	Status



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Manual Prepared :

B.Sc. (Ag.) Manual

A. Teaching Module on project Appraisal

B. Research

1. Research activities :

1.	Approved field Experiment	Experiment Successfully conducted	Reasons of failure if any

2. Adhoc Projects :

a. Project running

Name of Project	Year of start	Funding agencies	Progress during the year

b. Project submitted

Name of Project	Date of submission	Funding agencies

3. Technology / varieties developed

4. Technology / varieties accepted for inclusion in Package of Practices

5. Inventions / innovations, if any

C. Extension

1. Farmers / Extension workers training programme organized

Programme	Topic	Duration & Date
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2. Farmers – Scientists interface organized

Programme	Topic	Duration & Date
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3. Field demonstration / adoptive research conducted

Programme	Topic	Duration & Date
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4. Kisan Mela organized / participated :

5. Whether adopted any village for transfer of technology (Specify details)

6. Radio Talk / TV talks (Specify Date, topic and place)

7. Individual consultancy

D. Publications (Specify on separated sheet):

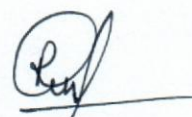
1. Research Papers

2. Full Papers

3. Short Communication

4. Extended Summary

5. Books



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6. Bulletins
7. Chapter in Book
8. Leaflet etc

- E. Participation in National / International Seminar / Conference (Specify place, Period, Topic of Paper)
- F. Training Summer/ Winter Course attended
- G. Salient achievement made during the year (Use separate sheet)
- H. Any other Administrative responsibilities discharged
- I. Awards / Recognition received during the year
- J. Miscellaneous information
- K. Funds generated and utilization

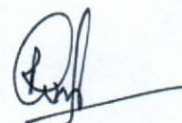
Activities	Target	Achievement	Short fall if any
Resource generation			
Funds utilization			

- L. Organization of workshop / conference / symposia / summer school
- M. Justify yours duties and responsibilities in relation to main duties in particular and additional duties in general
- N. Vision

Signature

Name :

Designation :



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Part –III

A. Comments of the immediate Senior / Principal Investigator / Project leader (at least six months worked)

1.	Teaching / Research / Extension aptitude	
2.	Clarity of observance	
3.	Professional Knowledge	
4.	Aptitude and potential for New programme planning	
5.	Communication skill (oral / written)	
6.	Innovative approach	
7.	Capability as team leader	
8.	Promptness in disposal of work	
9.	Decision taking abilities	
10.	Willingness to assume responsibility etc	
11.	Leadership	
12.	General assessment about integrity	

Grading : "Outstanding" "Very Good" "Fair" "Poor"

B. Comments and suggestions of the Head of the Department

Grading : "Outstanding" "Very Good" "Fair" "Poor"

Certified from the Head of the Department

C. Comments of the reviewing authorities

1. The HOD will initiate the ACR of the scientists working the teaching schemes, will be reviewed by concerned Dean and finally accepted by the Vice Chancellor.
2. The HOD will initiate the ACR of the scientists working the teaching schemes will be reviewed by Director, Agril. Expt. Station and finally accepted by the Vice Chancellor.
3. The AICRP in charges will initiate the ACR of the scientists, will be sent through HOD to Director, Agril. Expt. Station for review and finally accepted by the Vice Chancellor.
4. The KVK/ KGK in charges will initiate the ACR of the scientists, the Director, Extension and finally accepted by the Vice Chancellor.
5. The ACR of the Prof. & Heads/ Chief Scientists will be reviewed by Dean as well as Director, Agril. Expt. Station and finally accepted by the Vice Chancellor.

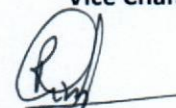
The action on ACR will be initiated with effect from financial year

Grading : "Outstanding" "Very Good" "Fair" "Poor"

D. Comments of the Accepting authority

Grading : "Outstanding" "Very Good" "Fair" "Poor"

Vice Chancellor



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Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut- 250110

Performa for considering cases under the Career Advancement Scheme (CAS)

For promotion form Assistant Professor in the pay band of Rs. 15600-39100 + AGP 8000
to Associate Professor Rs. 37400-67000 + AGP 9000

Assessment period : From to

1. Name :
2. Designation :
3. Discipline :
4. Department/ Section :
5. Date of Birth :
6. Date of award of Ph.D degree :
7. Date of Joining as regular appointment :
8. Date of Joining in the post of :
Assistant Professor / equivalent
In the grade pay of Rs. 6000
9. Date of Joining in the post of :
Assistant Professor / equivalent
In the grade pay of Rs. 8000
10. Date of completion of 3 years
In the post of Assistant Professor in the AGP of Rs. 8000
11. At least three publications in the entire period as Assistant Professor (12 yrs):
12. Highlight your significant contributions (not exceeding two pages):

I do certify that I have completed all the above requirements for the promotion under CAS.

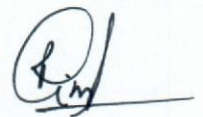
Signature with date

Recommended and forwarded for promotion under CAS from pay band Rs. 15600-39100+AGP
Rs. 8000 to pay band Rs. 37400-67000 +AGP Rs. 9000 to Dr. /Shri/Mr.
W.e.f.

Head of Department / Incharge

Note: Please send 6 copies of duly filled-in performa

Dean/ Director



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संव०प० कृषि एवं प्रौ० विश्वविद्यालय
मेरठ-250110 (उ०प्र०)

Sardar Vallabhbhai Patel University of Agriculture & Technology, Meerut- 250110

Performa for considering cases under the Career Advancement Scheme (CAS)

For promotion from Associate Professor in the pay band of Rs. 37400-67000 + AGP 9000
to Professor Rs. 37400-67000 + AGP 10000

Assessment period : From to

1. Name :
2. Designation :
3. Discipline :
4. Department/ Section :
5. Date of Birth :
6. Date of award of Ph.D. degree :
7. Date of Joining as regular appointment :
8. Date of Joining in the post of :
Assistant Professor / equivalent
In the grade pay of Rs. 6000
9. Date of Joining in the post of :
Associate Professor / equivalent
In the grade pay of Rs. 9000
10. Date of completion of 3 years
In the post of Associate Professor in the AGP of Rs. 9000
11. A minimum five publication since the period that the teacher is placed in stage three.
12. Highlight your significant contributions (not exceeding two pages):

I do certify that I have completed all the above requirements for the promotion under CAS.

Signature with date

Recommended and forwarded for promotion under CAS from pay band
Rs. 37400-67000 + AGP 9000 to Professor to pay band Rs. 37400-67000 + AGP 10000 to
Dr. /Shri/Mr. W.e.f.

Head of Department / Incharge

Note: Please send 6 copies of duly filled-in performa

Dean/ Director



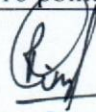
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संव०प्र० कृषि एवं प्रौ० विश्वविद्यालय
मेरठ-250110 (उ०प्र०)

Score cards for promotions under Career Advancement Scheme (CAS)

- (i) For promotion from Assistant Professor (pay band of Rs. 15600 – 39100 + AGP 8000) to Associate Professor (pay band of Rs. 37400 – 67000 + AGP 9000)
- (ii) For promotion from Associate Professor (pay band of Rs. 37400 – 67000 + AGP 9000) to professor (pay band of Rs. 37400 – 67000 + AGP 10000)

Total Points : 1000

I. Specific achievements in Teaching/Research/ Extension work during assessment period (the activities to be certified by the competent authority)			Max. Points : 400
1.	Teaching		API Score
a.			
	i.	UG/PG/Ph.D classes either individual or in collaboration each course/instructor/ batch	25 points
	ii.	Experimental learning course/ RAWE/Industrial training/ other similar courses	15 points
	iii.	Design of curriculum/ development of new course (team work) for UG/PG/Ph.D	10 points
	iv.	Examination duties, paper setter/ evaluation per year	20 points
b.	Guidance to PG students as Chairman of the advisory committee		
	i.	Ph.D students guided/ guiding per student	20 points
	ii.	M.Tech/M.Sc. student guided/ guiding per student	15 points
	iii.	Member advisory committee M.Tech/M.Sc / Ph.D per student	10 points
	iv.	Member advisory committee B.Tech/MBA per student	10 points
c.	Teaching aids developed: Practical manuals/e-notes each		10 points
d.	Evaluation of thesis of other Universities as external expert (each)		10 points
e.	Conduct of practical/ Viva-voce of other University		5 points
2.	Research		
a.			
	i.	Experiments/testing conducted	25 points
	ii.	Co-ordinated/ AICRP project:	
		a. Project Incharge	30 points
		b. Co-Scientist	15 points
b.	Ad-hoc projects:		
	i.	Projects awarded (International)	30 points
	ii.	Projects awarded (National)	20 points
	iii.	Institutional projects assigned by the University/ project	15 points
	iv.	B.Tech/M.Tech project	15 points
	v.	New research project submitted (Max. one/year)	10 points
c.	i.	Patents/ varieties/hybrid development/ released (as PI)	50 points
	ii.	Prototypes/technology development/Machine Modify. (as PI)	50 points
	iii.	Research Methodology/ technology developed	50 points
d.	Preparation of annual report/ QRT report/ Deptt. report		20 points
e.	Member of National Monitoring Team constituted by ICAR/ Institute		20 points
f.	University monitoring team		10 points



3.	Extension	
a.	Transfer of technologies	
i.	Organization of extension training/ field day	25 points
ii.	Lecture delivered at extension training (Max. 30 points)	20 points
iii.	Radio/ TV talk (Max. 50 points)	10 points
b.	i. On –farm trials/ Campaign for: Each activities organized	25 points
	ii. Krishi Mela/ Exhibitions etc. Each activities organized (Team) Univ =15; District level=10 Participation as a resource person in line Deptt.	25 points 10 points
	iii. Advisory services endorsement by controlling Officer	5 points
	iv. Front line demonstration in different crops/ other field conducted	15 points
	v. Development of annual action plan of activities	10 points
	vi. Group visit of farmers/ Visitor entertained/ individual field visit	10 points
	vii. Village and family survey to assess the technologies gap	10 points
	viii. Attending meeting at Village/ District/ University/ State/ National level	10 points
c.	Training programmes/ workshop/ conference organized	10 points
d.	As resource person for the training programme/ refreshment course/ winter/ summer schools etc.	10 points
e.	Development of functional linkage with line of other Deptt./Univ./ other Institutes	10 points
f.	Feedback of research bottlenecks	05 points
g.	i. Technical/ Extension bulletin, training manual/ magazine (Max. 20 points)	20 points
	ii. Conference proceeding and news letter edited for Editor & CO-editor (Max 20 Points)	10 points
	iii. Book chapter/ extension leaflets/ folders for Editor & Co-editor (each) (Max 20 Points)	05 Points
	iv. Technical/ popular article (each) (Max 20 Points)	05 Points
4.	Designated corporate activities (Max 100 points)	
Information Specialist / Audio-Visual specialist / Asstt. Dean Student Welfare/ Assoc. Dean Student Welfare/ Teachers involved in selection & documentations/ Monitoring AIS Cell/ Media Cell/ Extension Consultant/ Examination Comptroller & Co-ordinator of Extension/ External Examination, Exam Superintendent/ Asstt Exam. Superintendent/ Public Information Officer/ Asstt. Public Information Officer/ Nucleus/ breeder seeds involved in the production etc. (Any other corporate activities the University authority)		Based on the evaluation by the immediate superior/controlling officer, points may be allotted for performance in the designated activity of the Teacher / Scientist as additional activities (50 Points/ year)

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II Published work during the assessment period		Max. Points : 300 points
a.	Full length article/ research paper published in referred journal (each) (Max 100 Points)	20 Points
b.	For each book published / edited Recognized published with ISBN Chapter in standard books with ISBN Published individually Research / extension/ technical bulletin (Max 150Points)	10 points 10 points 05 points 05 points
c.		(Max 50 Points)
	For each research note accepted for published	10 points
	Training manual/ proceeding of the workshop	05 points

III Summer / winter school/ refresher course/ special training/ symposia/ seminar/ workshop/ conference **Max. Points : 50**

a.	For organizing each activities as in the title	
	• Up to 10 days	20 points
	• More than 10 days	30 points
b.	Participation in summer/ winter school/ refresher course/ orientation course	10 points
c.	Participation in special training/ orientation programmes/ symposia/ seminars/ conferences/ workshop/ annual group meeting etc.	05 points
d.	Oral presentation:	
	• International seminar	10 points
	• National seminar	05 points
	Poster Presentation	
	• International seminar	05 points
	• National seminar	2.5 Points
e.	Foreign expose/ Advance training at National Level	30 Points
f.	Managerial training	10 Points
	(Other members involved in organization of above activities)	05 Points

IV Awards / distinction received during the assessment period	(Max 50 Points)
a. International award	25 Points
b. National award	20 Points
c. State award	15 Points
d. University award/ Best Teacher Award	10 Points
e. Professional society award/ Institutional award Best poster presentation award/ Best participating award	10 Points

V Corporate/ other activities during the assessment period	Max. 120 Points
a. Activities performed as external examination co-ordinator/ Assoc. Co-Ordinate / Chief warden/ Wardens/ Tour leader/ games councilor/ games president/ NSS programme officer: NSS/NCC officer/ co-ordinator/ farm management/ scrutinizing research paper/ PG Co-ordinator/ seminar in charge. Chairman/ member in monitoring team.	05 Points for each activities/ year

b.	Activities performed as member Co-chairman-Chairman of different committees of University National-International-activities/ RAWE-Assoc. Coordinator-participation in RAWE camp/ Tournament or Games organized/ member of Anti-ragging committee/ participation in UG & PG admission / counseling/ member involved in organization/ selection of farmers/ teachers for nomination to various awards/ convener/ secretary of Academic activities. (Any other corporate activities certified the controlling officer)	
c.	Dean/ DSW / Directors/ DAM/ Library/ HOD/ State officer and Establishment officer/ Security Officer/ Chairman or equivalent/ transport In-charge/ Co-ordinator/ workshop superintendent/ Training and Placement officer/ Guest House/ other duties assigned by sectional Head/Dean/ Director. Join Director/ Associate Director of Research Stations/KVK/ Chairman CDC/Transport Officer I/C/ Store Department placement councilor or equivalent Participation insports/ admin. Committee/ other responsibilities.	05 Points for each activities/ year

VI	Annual evaluation report during the assessment period	Max. Points : 80
	Grade	AGP of Rs. 8000-9000 & 9000-10000
a.	A Grade	40 Points / Year
b.	B Grade	30 Points / Year
c.	C Grade	20 Points / Year

I + II + III + IV + V + VI = 750

	AGP of Rs. 8000-9000 (03 yrs)	AGP of Rs. 9000-10000 (03 yrs)
Minimum points to be obtained during assessment period	750	750

Note: Enclose supporting documents for each of the above items.

Presentation & Interview

Date:

Signature
Teacher / Scientist



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Certificate (To be filled by Office/Department)

- i. Verified that the information furnished by the Teacher / Scientist with regard to service particulars, class, research achievements/publications etc are correct.
- ii. For the assessment period (fromto)
- iii. No minor /major penalty has been imposed on him/her during the said assessment period.
- iv. The work and conduct of Dr. as observed from the Annual Assessment Report for the assessment period has been found to be satisfactory.
- v. AAR grading for the assessment period are given below:

Assessment Period								
Grading by the Reporting officer								

Remarks by HOD concerned :

Remarks by Dean /Director concerned :



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